



UNION  
GOSPEL  
MISSION

March 18, 2020

### **Union Gospel Mission of Salem Protocols to prevent and manage Covid-19**

Union Gospel Mission of Salem (UGM) continues to set as it's top priority the safety of those we serve, our volunteers, our staff and ultimately our community. To accomplish this UGM will follow all federal, state and local restrictions and recommendations to the best of our ability.

As well, the following important protocol have been implemented and are being adhered to at each of our sites to protect guests, volunteers, staff and our community.

- All are encouraged to wash and sanitize hands on a regular basis and maintain “social distancing” standards of 3 to 6 feet.
- Wherever possible guests sleeping in beds and mats will be kept 6 feet apart from each other. However, this recommendation is not feasible in all sleeping quarters.
- Any guests showing signs of any illness will be isolated and encouraged to obtain medical attention off site.
- Guests experiencing any respiratory or fever symptoms will be required to wear medically approved masks in any public setting and stay as isolated as our facilities allow.
- Special accommodations will be made, as necessary, for sick guests to recover separate from the general population.
- The New Life Fellowship (NLF) program classes and warm meals will continue to be provided to current programmers.
- Staff are required to disinfect high traffic surfaces, such as bathrooms, doorknobs and counters, every 30 minutes.
- Any staff showing symptoms of illness or that have weakened/vulnerable immune systems are encouraged to stay home.
- On site gatherings of over 20 people will not be permitted. We ask guests to refrain from attending community gatherings and activities.
- Receiving community volunteers has been discontinued at all facilities.

### **Men's Mission Special Restrictions**

- Walk in/day use services have been discontinued with sack meals being handed out three times a day.
- New overnight intakes have been suspended.
- Chapel is being held only during the morning session for no more than 20 people.
- In order to distance beds, the number of guests has been lowered from 198 to 170 with the fire marshal allowing the addition of 20 to sleep in the chapel area.

### **Simonka Place Special Restrictions**

- New guest intakes have been suspended with sack meals and services being provide at the door.
- Restorative/day services have been discontinued.
- Chapel is being held in shifts with no more than 20 attendees at a session.
- Food services have continued with guests eating in shift to maintain safe distances.

The welfare of our guests, volunteers, staff and community is of the utmost importance to this organization. As governmental restrictions are added, this list will be adjusted accordingly. Please be in continuous prayer for our community and its homeless as we face this ongoing struggle.

*Dear friend,  
I pray that you may enjoy good health and that all may go well with you,  
even as your soul is getting along well.  
3 John 1:2*

Operational protocol update: March 18, 2020

Sincerely,



*Dan Clem*  
Executive Director  
255 Division St NE  
Salem, OR 97301  
Phone: 503.967.6388

