

# UNION GOSPEL MISSION OF SALEM

Last Name (Please Print)	First	Middle
Position Applying for	Date of Application	

## APPLICATION FOR EMPLOYMENT

Conditions of employment are stated at the end of this form. Please read carefully before you sign this application.

- Union Gospel Mission of Salem maintains a drug & alcohol free and a smoke free workplace. No smoking is allowed in Mission buildings or on Mission property.
- The hiring process may require applicants to undergo drug & alcohol screening.
- You are welcome to include a cover letter, resume or other information. All attachments will become a part of this application.
- Applications must be completed in full even if a resume is attached.
- Only fully completed applications will be maintained on active status for a period of 30 days.
- All applications become the property of Union Gospel Mission of Salem.

The Union Gospel Mission incorporated in 1953 as a Church ministry. The purposes for which UGM is formed are set forth in the Articles of Incorporation and are as follows: ***“The object of this corporation shall be the spreading of the Gospel by conducting rescue work in Salem, Oregon, and to do all things that may be necessary or convenient as permitted by the laws of the State of Oregon for the promotion and development of the spiritual, mental and physical welfare of those with whom it may work.”*** Our Bylaws state: ***“this corporation is a religious corporation, and in all its operations, activities, and staffing is organized to support the Gospel of Jesus Christ.”***

Our Mission Statement calls us to be ***“A Christ centered ministry demonstrating God’s Love by meeting physical, mental and spiritual needs of men, women and children in crisis. Proclaiming the Gospel of Christ in word and deed.”*** As such, every position at UGM of Salem is an extension of this ministry and therefore a ministry of the Christian faith.



***Restoring Hope . . . Restoring Lives***  
P. O. Box 431, Salem, OR 97308-0431  
Phone 503.967.6388 Fax 503.399-5646  
[www.ugmsalem.org](http://www.ugmsalem.org)

**PERSONAL INFORMATION:**

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street City State ZIP  
(If less than 5 years at current address, use back to list former addresses to cover 5 years)

Telephone Number (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

State name and relationship of any relative employed by UGM: \_\_\_\_\_

Referred By: \_\_\_\_\_

Position applying for: \_\_\_\_\_ Date you can start: \_\_\_\_\_

Are you currently employed? \_\_\_\_\_ May we contact your employer? \_\_\_\_\_

Have you ever applied to UGM before? \_\_\_\_\_ When? \_\_\_\_\_

Salary desired? \_\_\_\_\_

Are you able to meet attendance requirements? \_\_\_\_\_

If requested, can you submit proof of legal employment authorization and identity? \_\_\_\_\_

**EDUCATION:**

SCHOOL	NAME AND LOCATION	GRADUATED		DEGREE/MAJOR SUBJECTS
		Yes	No	
High School	_____			
	_____			
College	_____			
	_____			
Other (specify)	_____			
	_____			

**FORMER EMPLOYERS:** List employers, **starting with present** or most recent for last 10 years.

Dates Employed Month & Year	Name, Address and Phone No. of Employer	Manager	Position	Reason for Leaving
From				
To				
From				
To				

From				
To				
From				
To				
From				
To				

(Use back to list additional employers, if needed)

Explain any gaps in employment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**MILITARY SERVICE RECORD:** Complete, if applicable.

From	Branch of Service	Rank on Discharge
To		

**REFERENCES:** At least three (3) persons (not family relatives) whom you have known at least two years.

Name	Address and Phone Number	Relationship (How do you know)	Years Acquainted
1			
2			
3			

**Union Gospel Mission of Salem – Statement of Faith**

WE BELIEVE:

- We believe the Bible to be the inspired, infallible and authoritative Word of God.
- We believe that there is one God, eternally existent in three persons: Father; Son; and the Holy Spirit.
- We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
- We believe that for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely essential.
- We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life.

- We believe in the bodily resurrection of the just and unjust, the everlasting blessedness of the saved, and the everlasting conscious punishment of the lost.
- We believe in the spiritual unity of believers in Christ.

Do you agree without reservation with the Union Gospel Mission of Salem's Statement of Faith above?

\_\_\_\_\_ Yes    \_\_\_\_\_ No    If No, with which statements do your beliefs differ?

Please explain: \_\_\_\_\_  
\_\_\_\_\_

While the Union Gospel Mission of Salem is decidedly evangelical and Christ-centered, our staff come from varying denominational backgrounds and traditions. Are you willing to work and cooperate with Christians whose specific traditions and doctrinal practices may differ from your own?    \_\_\_\_\_ Yes    \_\_\_\_\_ No

Have you accepted Jesus Christ as your Lord and Savior?    \_\_\_\_\_ Yes    \_\_\_\_\_ No

Please describe your relationship with Jesus Christ: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you regularly attend a local church?    \_\_\_\_\_ Yes    \_\_\_\_\_ No

Church Name: \_\_\_\_\_ Pastor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Briefly describe your church involvement: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# UNION GOSPEL MISSION OF SALEM

**TO COMPLETE YOUR EMPLOYMENT APPLICATION WITH  
THE UNION GOSPEL MISISON OF SALEM, OREGON,  
PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY.  
THIS SECTION MAY NOT BE ALTERED.**

I hereby affirm that the information and statements made in this Application and any attachments are true and complete to the best of my knowledge. I also agree that falsified information of significant omission may disqualify me from further consideration for employment and may be considered justification for dismissal at a later date.

I understand that my employment can be terminated, with our without cause, at any time at the discretion of either the Mission or myself. I understand that no management official other than the Executive Director of the Union Gospel Mission of Salem has any authority to enter into any agreement contrary to the foregoing or make any oral assurance or promise of continued employment.

I authorize person, schools, my current employer and previous employers and organization named in this application (and accompanying resume, if any) to provide any relevant information that may be required to arrive at an employment decision.

I release all parties from liability for any damages that may result from furnishing same to the Union Gospel Mission of Salem.

Print Name \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_



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